



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
SEPTEMBER 30, 2025**

11:30 AM - 12:50 PM

MH-141

Present: Bono, Childers, Gradilla, Graewingholt, Jarvis, Kanel, Kleinjans, Swarat, Wood, Valdez (for Milligan)

I. CALL TO ORDER

- Chair Jarvis called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- There are problems with the ASI app for the student clubs to go in and access all the information they need. Things are down and they don't work right away, so they have to call. It's very annoying for the clubs, it's not easy and not student friendly. I talked with Dave Edwards about it.
- It's also impossible to find rooms.
 - That is to be expected when you have as many students as we do. We have the same campus as when I showed up essentially. We have a campus that housed 23,000 students now housing 45,000 students, you're just not going to find rooms.
 - The Library is working on a club space on the fourth floor. The Library Accessibility Technology Space was mandated, but nobody used it. Disability Support Services don't want it, and they don't want to send students there, so the Library took it back and is hoping to make it a club space. They are working out how to get it club affiliated and how to promote it.
- Nothing has changed with parking lot issue regarding drop-offs and pick-ups, there still are no signs. I don't know who we need to follow up with.
 - You need to contact VP Porter.
- The Executive Committee went into Executive Session.

III. ANNOUNCEMENTS

- No announcements.

IV. APPROVAL OF MINUTES

- 4.1 EC Minutes 9-9-25 (draft) - *forthcoming*
- 4.2 EC Minutes 9-23-25 (draft) - *forthcoming*

V. CHAIR'S REPORT

- We have nominees for the search committees.
- We also need to get names to the Provost for the two searches that are not governed by UPS 210.007. The two searches are for graduate studies and the undergraduate studies positions.
 - The Executive Committee went into Executive Session.

VI. PROVOST REPORT - 12:30 PM

- The Executive Committee went into Executive Session.

VII. STAFF REPORT

- We passed out the rubric the Assigned Time Committee came up with. The call will go out today and will include the rubric.

Q: (Kleinjans) Do we know how much money is available for them?

A: (Staff) No, we have not been told how much money is available this year.

- The Executive Committee went into Executive Session.

- For those of you who have not signed up for the AA/AS Retreat, please do so asap.

VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Jarvis], T, 9-23-25, 1:15 – 3:45 PM, TSU Legislative Chambers

- Scheduled time-certain cancelled due to illness.
- Confirmed one replacement for a committee.
- Meeting ended early due to lack of business.

8.2 Curriculum Committee [Kleinjans], F, 9-26-25, 12:00 - 2:00 PM, Zoom

- Quorum reached. Two new students reps!
- UPS 411.104: Clarified language and reorganized document. Only real change w. r. t. who decides which part of a course is offered online. Passed.
- UPS 430.000: Corrected a few deadlines. Passed.
- 410.103: Clarified and corrected language and dates. Most changes suggested by summer working group of Sean Walker, Merri-Lynn Casem, Greg Childers, Aimee Nelson, and me. Passed.
- 410.104: Recommended to rescind; relevant language was added to UPS 410.103.
- UPS 410.105: Reviewed, no change requested.
- Cross-listing: Overview of issues by Greg Childers. Will discuss at next UCC meeting after members consulted with their colleges.
- Honors: Stacy Mallicoat visited to discuss proposed course changes. Announced new course proposals were just sent to the UCC. Passed course changes to (HONR 200, 400, 497, 302T, 303T).
- Canceled: Meeting on 10/31, activated 10/17 meeting.

8.3 Graduate Education Committee [Wood], F, 9-26-25, 3:00 - 4:00 PM, MH-141

- Minutes: Approved August 29, 2025
- Announcements:
 - 2026 Thesis/Dissertation deadlines will be posted soon to the Grad Studies Website
 - Guidelines for Review and Revision of UPS Statements
 - Response from AS Chair Jarvis regarding our recommendation document
- New Business: Asked to review UPS 410.106 (Committee looking for copy of pain point survey results)
- Continuing: Review of UPS 411.400 Teacher Preparation, Comments on the document from the COE; decided to invite Dean from College of Ed to discuss next draft so committee can better understand the logistics

IX. UNFINISHED BUSINESS

9.1 Search Committees

- Dean of Communications
- Dean of Engineering and Computer Science
- The Executive Committee reviewed the nomination list to identify faculty to serve on the ECS search committee.

X. NEW BUSINESS

- 10.1 Annual Reports for Review from AY 2024-25
- 10.2 Revisions to UPS 210.000 Tenure and Promotion Personnel Procedures
- 10.3 Faculty Accountability on the FRC – (Discussion item)
- 10.4 Revisions to UPS 410.103 Curriculum Guidelines and Procedures: Academic Programs
- 10.5 Rescission of UPS 410.104 Undergraduate Subprograms: Concentrations
- 10.6 Revisions to UPS 411.104 Policy on Online Instruction
- 10.7 Revisions to UPS 430.000 Campus Process for Projecting a New Degree Proposal to the University's Academic Master Plan
- 10.8 New UPS XXX.XXX - Tenure-Track and Tenured Faculty Workload

XI. ADJOURNMENT

- Meeting adjourned at 12:50 pm.